

Modern Slavery Act

Shelter's Statement

Modern slavery statement for the year ended 31 March 2018

Introduction

This statement is made pursuant to section 54 of the Modern Slavery Act 2015. Shelter is committed to acting ethically and with integrity and transparency in all professional dealings, and to having effective systems, processes and controls in place to safeguard against any form of modern slavery taking place within Shelter or our supply chain.

Shelter's structure

The purpose of Shelter is to provide free advice, support and legal services to people facing homelessness and bad housing across both England and Scotland. We also campaign to achieve the systemic changes needed to end homelessness and bad housing.

Our expert advice and services are accessible via our website, telephone helpline and face-to-face centres throughout England and Scotland. This, in turn, informs our campaigning for new laws, policies, and solutions. Tackling the root causes of bad housing means people can find and keep a home in a place where they can thrive. Income generation:

- Sufficient levels of income are raised to deliver our charity's purpose
- Shelter appropriately manages both restricted and unrestricted income
- Our income comes through diverse sources – our retail outlets, national and local statutory contracts, and fundraising activity which has multiple channels.

Our policies and procedures are designed to ensure that ethical behaviour forms the basis of our ways of working. We ensure all staff and volunteers are trained in safeguarding, which includes being aware of what modern slavery is and how it can happen. We will continue our programme to update all relevant policies to include appropriate references to the risk of modern slavery. We also operate numerous risk controls to protect staff and clients' personal information, and to ensure that our systems and services are not used to perpetrate or facilitate crime, including modern slavery.

We have circa 1250 staff and benefit from the time and dedication of over 1800 volunteers. Shelter carries out appropriate pre-employment checks prior to commencement and staff complete mandatory training to ensure they understand and comply with our values and policies. Appropriate references to modern slavery are incorporated into relevant aspects of our recruitment processes and training. Our staff earn at least the National Living Wage.

Shelter supply chain

The charity uses a wide range of suppliers for our operations across England and Scotland who supply goods and services that support the operations of the charity.

The charity recognises the importance of its role in implementing the guidance of the Modern Slavery Act. Those involved in procurement are aware of the risk of modern slavery specifically, and our Procurement Policy sets out requirements for buying goods and services and due diligence required on suppliers. Our Whistleblowing Policy and procedure encourages staff to report any concerns.

An Ethical Procurement Policy will be developed in the coming year and will include a specific section on risk of modern slavery in our supply chain. The Ethical Procurement Policy will be used to further draw the attention of the charity's staff and volunteers to the risks relating to modern slavery and child and forced labour, ensuring that they have access to the necessary information and most importantly how they can report any concerns they have.

Policies

Shelter staff and volunteers have access via our intranet to the following policies:

- Recruitment
- Safeguarding
- Procurement
- Whistleblowing
- Code of Conduct

Through these policies and the measures below we prevent modern slavery occurring at Shelter or in our supply chains:

- All staff have undertaken mandatory training in safeguarding which covers modern slavery
- Staff are aware of how to report incidents of concern and are encouraged to do so. They can do this through their managers or through our whistleblowing procedure.
- Safeguarding incidents are reported to the safeguarding panel and these include any incidents of modern slavery
- An appropriate procurement process is in place to satisfy ourselves all suppliers meet our policies and procedures
- Pre-employment checking

Future activities

In response to the introduction of the Modern Slavery Act 2015, Shelter has reviewed its internal policies and procedures, and intends to introduce the following initiatives during the financial year 1 April 2018 to 31 March 2019

- Shelter will share this statement with staff, volunteers and clients to raise awareness of the modern Slavery Act 2015 and what action to take if staff have concerns.
- Develop a new Ethical Procurement Policy to include due diligence process and supplier terms and conditions to ensure these are consistent with the Modern Slavery Act
- We have created the post of Head of Procurement to establish more robust management of our supply chain and ensuring a consistent, robust standard is applied in managing supplier relationships.

Approval

This statement will be reviewed annually and is approved by Shelter's Senior Leadership Team who has responsibility for ensuring its implementation.